



**Special Olympics**

**Wisconsin**

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**Special Olympics Wisconsin Inc.**

**Board of Directors Meeting**

**SC Johnson**

**1525 Howe Street**

**Racine, WI 53403**

**Friday, December 2, 2011**

**2:00 p.m.**

**MINUTES**

**Board Members Present:** Steve Holzhueter, Mike Fleming, George Whitely, Paul Baniel, Mike Buck, John Cayer, Phil Chavez, Randy Dean, Gary Karner, Brittany Ogden, Carolyn Smith

**Board Members Absent:** Brian Lammi, Lisa Walter, Bill Carollo, Gregg Fergus, Jenny Frandsen, Ann Hellmuth, Charles Tubbs

**Others Present:** Staff: Dennis Alldridge, Carol Ellis, Brenda Holmquest, Krysten Kirsch

**Call to Order:** The meeting was called to order at 2:03 p.m. by Chair, Mr. Steve Holzhueter. A quorum of Directors was present.

**Approval of Minutes from September 23, 2011 Board of Directors Meeting:**

Motion by Mr. Whitely to approve the minutes of the September 23, 2011 meeting, seconded by Mr. Cayer. Corrections were noted under the Conference Overview (change the word over to overview in the first sentence) and in the Chair's Report (add Mr. Fergus's name to the second bullet point). Motion passed.

**Introductions**

Mr. Holzhueter introduced new Board members Ms. Ogden and Mr. Buck.

**New Initiatives Presentation**

Ms. Kirsch presented an overview of Project Unify, briefly explaining the different programs within Project Unify which include Unified Sports, Young Athletes, Camp Shriver, Get Into It,

Be a Fan, Spread the Word to End the Word, Fans Club, Fans in the Stands, Youth Activation Summit, Youth Activation Committee and Education Leaders Network.

Ms. Kirsch then shared detailed information about the SOWI Young Athletes program and the growth in it since the 2009 inception. She also explained how the Board members and staff can promote the program where they live.

### **Treasurer's Report to the Board:**

October 31, 2011 Financial Statements

- Mr. Fleming reviewed the October 31<sup>st</sup> financial statements noting that a deficit of approximately \$320,000 is expected this year.

CY12 Budget Proposal

- Mr. Fleming shared the budget process for the CY12 proposal and the concerns the committee had while reviewing it. Mr. Buck asked about purchasing power for the organization in order to save money. The group also discussed the benchmarks needed for next year.
- Motion was made by Mr. Fleming to approve the CY12 Budget Proposal with the deferral of the annual salary increase till the March Board meeting at which time the decision about amounts and timing will be made. Second by Mr. Dean, motion carried.
- Mr. Dean asked what the Board could do to assist the staff in meeting the budget for CY12 and ideas were discussed.

### **President's Report to the Board:**

- Mr. Alldridge distributed a flyer for a promotion with AT&T.
- A copy of the Income Tax Check-Off Bill was given to all. Staff are currently researching how others have marketed this to their constituents in preparation for the 2013 forms. Mr. Alldridge asked the Board members to let him know how they would handle this donation in whatever process they use to file taxes.

### **Chair's Report to the Board:**

- Mr. Holzhueter noted the change in the date of the March Board meeting due to the dates of the US Business meeting.

The schedule for future Board meetings:

Friday, March 9, 2012, 2:00 pm. – 4:00 pm, Madison

Thursday, June 7, 2012, 2:00 pm. – 4:00 pm, Stevens Point

Friday, September 21, 2012, 2:00 pm. – 4:00 pm, Madison

Friday, November 30, 2012, 2:00 pm. – 4:00 pm, Madison

- Mr. Holzhueter thanked Mr. Lammi for all his contributions to SOWI and expressed his hope that Mr. Lammi might return to the Board in the future.
- The Executive committee will be revising the bylaws to be in compliance with SOI General Rules regarding terms of service.

**Adjournment:**

Mr. Holzhueter adjourned the meeting at 3:51 p.m.

Respectfully submitted by Carol Ellis for,

Chief Walter, Secretary